

Approved 3/26/07

**TOWN OF HAMPDEN, MASSACHUSETTS**  
**BOARD OF SELECTMEN/BOARD OF HEALTH**  
**MINUTES**

March 5, 2007  
6:00 pm

625 Main Street  
Town House

Present: Duane E. Mosier, John D. Flynn, Richard R. Green

The meeting was called to order at 6:09 pm by Duane Mosier.

6:00 pm Lorri McCool, Board of Health Agent: Lorri came before the Board to update the Board on the Department of Environmental Protection meeting she attended to hear the State's position on regulations of the use of outdoor wood furnaces.

Edward Kunce, Deputy Commissioner of Operations, for the DEP led the discussion and stated that 25 municipalities currently regulate the use of the outdoor wood furnaces. Some units are poorly designed and emit a high level of particulates. The goal of the DEP is have regulations in place at the start of the next burning season. They are trying to determine ways in which to monitor the amount and quality of emissions. There was discussion of imposing the cost of testing efficiencies onto the homeowner and putting the onus on them to certify emissions and ensuring they stay within the guidelines of the town's regulations.

The Board will send a notice to local papers informing people of the State's proposal to work on these guidelines. The Board will wait until those guidelines/proposed regulations are presented prior to issuing the Town's regulations. This will serve to avoid confusion over which regulations take precedent over others. The Board will also send a letter to those outdoor furnace owners informing them of the status of the issue.

Hampden County Health Coalition: Lorri also discussed the interest in the regionalization of local Boards of Health. A meeting is scheduled at Holyoke Community College on April 5<sup>th</sup> at 6:00 pm to discuss the issue. They are seeking the attendance of Board members to give an overview of individual community situations and how regionalization might benefit them.

Lorri notified the Board that she will be out of the office this summer and will need an alternate to serve in her capacity. She has someone available who can fill in while she is out. The Board will discuss this further.

Minnechaug High School, Air Quality: As a result of a concern from a resident, the Department of Public Health was requested to assess the air quality and ventilation

system at the High School. A report was issued by Michael Feeney, from the Dept. of Public Health with recommendations to improve the air quality. Lorri is meeting with BOS/BOH and Ed Cenedella, Jr. Director of Maintenance for HWRS D to discuss the results and recommendations.

1. Minutes of February 7, 2007: The minutes were reviewed and a motion was made by Rick Green to approve as corrected, seconded by John Flynn. VOTE: All in favor and so voted.
2. Minutes of February 12, 2007: The minutes were reviewed and a motion was made by John Flynn to approve as corrected, seconded by Rick Green. VOTE: All in favor and so voted.
3. Minutes of February 20, 2007: The minutes were reviewed and a motion was made by Rick Green to approve as corrected, seconded by John Flynn. VOTE: All in favor and so voted.
4. Minutes of February 26, 2007: The minutes were reviewed and a motion was made by Rick Green to approve as corrected, seconded by John Flynn. VOTE: All in favor and so voted.
5. Ballot Question Vote: The Board discussed the ballot question for funding of the infrastructure improvements. A motion was made by Rick Green to request that the Town Clerk add a funding question to the election ballot for the Town election to be held on May 7, 2007. The motion was seconded by John Flynn. VOTE: All in favor and so voted.
6. Town House Repairs: The Board will seek a bid through the Central Register for a generator for the Town House, contingent upon funding at the Annual Town Meeting. The Board will also seek funding from the Community Preservation Commission for historical restoration of the town house.
7. Council on Aging: The Board discussed the line item transfer to be done to correct the error in the Director's salary for 2006. A mathematical error occurred and needs to be corrected prior to the end of the fiscal year. John stated that the street lighting account has money available. The Board will ask the Town Accountant if a line item transfer can be done to handle the discrepancy. If so, it will be explained at Town meeting,
8. Transfer Request for COA: The Board reviewed a request from the Council on Aging for a transfer into the utility account of \$443.77 for the month of March. In an effort to alleviate the need for numerous additional transfer requests, a motion was made by Rick Green to request a transfer in the amount of \$1,500 to cover expenses through the year end, seconded by John Flynn. VOTE: All in favor and so voted.
9. Senior Center Building Policy: The Board reviewed revisions made by the Director, after prior discussion with the Board. The Board made note of a few revisions and a motion was made by Rick Green to approve the policy subject to those changes being made. Seconded by John Flynn. VOTE: All in favor and so voted.
10. Fire Chief, Peter Hatch: The Chief came before the Board to discuss the delivery schedule for the new fire truck. There have been a number of issues during the

manufacturing process and the Chief will speak with the truck company to try and negotiate a cost reduction with them. The Board supports his doing so.

11. Transfer Station: Mike Framarin, performs the monitoring of the transfer station, as required by the DEP and submitted a proposal to the Board noting increased testing required by the DEP. This will result in the need for a transfer into this account prior to the end of the fiscal year as well as an increase for the FY08 budget. A motion was made by Rick Green to instruct the Water Operator, Mike Framarin to proceed with the additional testing required by DEP for April 07 monitoring process and to accept the terms of his proposal as follows: Analysis of groundwater samples; \$8,368, collection of water samples, report to DEP; \$3,750 for a total of \$12,118, seconded by John Flynn. VOTE: All in favor and so voted.
  
12. Transfer Requests: The Board discussed other anticipated transfers needed prior to the end of the fiscal year. Those transfers are for the following and a memo will go to Advisory to make them aware of the amounts:

|                |                                     |          |
|----------------|-------------------------------------|----------|
| Line Item 38.2 | Senior Center Utilities             | \$ 1,500 |
| Line Item 32.2 | Town House Utilities                | \$10,000 |
|                |                                     |          |
| Line Item 23.2 | Transfer Station Monitoring/Testing | \$ 3,100 |
| Line Item 24.0 | School Building Repairs             | \$ 2,750 |
  
13. Budget FY08: The Board made a few revisions to budget requests and will get those to Advisory this week.
  
14. Green Meadows Septic Design: The repair/replacement project of the septic system will be managed by the Regional School District, and the Town will sign off on all invoices.
  
15. Lesniak letter: The Board received a letter from a resident regarding a zoning issue. The letter will be forwarded to Lance Trevallion with the request that he respond as soon as possible.
  
16. Regional Selectmen's Meeting: The Board has scheduled March 22 for the next regional meeting and will contact Ludlow, East Longmeadow, Longmeadow and Wilbraham for agenda items. This Board would like to discuss the regionalization of resources for the Board of Health, Building Inspector, Human Resources and Emergency Management.
  
17. Library Trustee: The Board received a letter of resignation from a library trustee who will remain in the position until the elections. They will take no action at this time.
  
18. Warrant: The warrant will go out to print 3/12, for mailing on the 26<sup>th</sup> or 27<sup>th</sup>.
  
19. News Release: The Board will submit a notice to the Wilbraham-Hampden Times

and The Reminder notifying residents of an upcoming informational meeting to be held following the Planning Board Hearing posted for March 28 at 7:00 pm. At the meeting the Board will review proposed bylaws which will be presented at Town Meeting on April 30<sup>th</sup>.

At 8:50 pm a motion was made by Rick Green to adjourn, and was seconded by John Flynn. VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney  
Administrative Assistant

/pbc