

Approved 1/16/07

**TOWN OF HAMPDEN, MASSACHUSETTS**  
**BOARD OF SELECTMEN/BOARD OF HEALTH**  
**MINUTES**

January 8, 2007  
6:30 pm

625 Main Street  
Town House

Present: John D. Flynn, Richard R. Green  
Duane Mosier not present due to illness.

Guests: Doug Farmer, Wilbraham-Hampden Times, Cliff Bombard, Town Accountant,  
Ed Gorski

Cliff Bombard, Town Accountant: Cliff came before the Board to give an update on the installation of the software system, Sumaria that has been pending. After some time, trying to bridge the current system's information with the new Sumaria product, it was determined that the easiest way to proceed is to start fresh with January 1, 2007 information and download that information into the Sumaria system. The transition will go more quickly and more smoothly with this action plan. Both Rick and John agree that proceeding with this course of action is the best way to go and Cliff will try to schedule the installation for next week.

John Flynn asked about any hardware needs that might be needed and Cliff will look into that and get back to John with a list of any necessary equipment.

DLS Financial Review: Cliff asked about the progress on moving forward with recommendations made by the State during their financial review of the town. The Board has been notified by three people interested in working to implement some of these recommendations. They are Doug Boyd, Ray Andree and Donna Vicalvi.

The board has reviewed the recommendations made and will forward those items to the committee so they can be handled by them.

Budget: The Board then discussed various accounts with Cliff to get an understanding of the establishment of an Enterprise Fund. They also asked about the possibility of using money left in accounts from other projects so they vote on its use at town meeting.

There is \$28,254 left in the Transfer Station Fund (Revolving Account) which can be voted for another use at Town Meeting or can be rolled into the General Fund.

There is \$29,000 which is in a Capital Fund account (Water District), and approximately \$12,000 which will be used for the Green Meadows Septic project.

\$11,566 from 11/13/00 will be used as partial payment for the roof project, along with the \$35,000 in additional funds voted at the Special Town Meeting on October 30, 2006.

The Board reviewed the Conservation Restriction for the Tall Pines/Southwood Estates as approved to form by Dave Martel. The documents will be forwarded to the Conservation Commission for their signature.

- Town Hall Building Committee: The committee met on January 3<sup>rd</sup> and determined that the next priorities for the Town House improvements are as follows:
  - Generator
  - Windows: the windows on the second floor are in dire need of replacement and would be the next priority

John spoke with Congressman Neal who promised his assistance in any way to get the town a generator.

- Northeast Automotive: The Board of Health will renew license to operate and send letter regarding ongoing monitoring of site conditions.
- Green Meadows Septic Status: Two engineering companies have bid on the project, one looking at replacing the entire field, and another proposing installing an entirely new system. Lori will check the second option and report back to the Board, before a decision is made by the School District and the Town as to how to best proceed.
- Police Department Policies:
  - Mobile Data Communication: The policy was reviewed and will be voted on at the next meeting.
  - Amber Alert: This policy was reviewed as well and will be voted at the next meeting.
- Infrastructure Plan: The Board will ask that Dana Pixley, Highway Superintendent present a list of priority projects for review by the Board for Town Meeting funding.

A motion was made by Rick Green to adjourn at 7:45 pm and was seconded by John Flynn. VOTE: All in favor and so voted. Note: Duane Mosier was not present for the meeting.

Respectfully submitted:

Pamela B. Courtney  
Administrative Assistant