

Approved 5/15/06

TOWN OF HAMPDEN, MASSACHUSETTS
BOARD OF SELECTMEN/BOARD OF HEALTH

May 8, 2006
7:00 pm

625 Main Street
Town House

Present: Duane E. Mosier, John D. Flynn, Richard R. Green

The meeting was called to order at 7:00 pm by Duane E. Mosier.

Duane started the meeting by welcoming Richard Green as the newest member of the Board.

A motion was made by Richard R. Green to appoint Duane E. Mosier as Chairman of the Board of Selectmen, seconded by John D. Flynn. VOTE: All in favor and so voted.

A motion was made by Richard R. Green to appoint John D. Flynn as Chairman of the Board of Health, seconded by Duane Mosier. VOTE: All in favor and so voted.

Cindy Bailey, newly elected member of the Board of Trustees for the Library, came before the Board to inquire about the process through which the Library must go to perform CORI checks when hiring for the library. The Board suggested that she ask for Becky Moriarty's assistance to perform these for now, and for the Library to seek certification to do their own in the future.

Brian Fitzgerald, Emergency Management Committee: Brian came before the Board to discuss next steps for Emergency Management planning in Town. He will attend a meeting on May 10th to learn more about the NIMS (National Incident Management System) program. He will then meet with the rest of the EM team to inform them of necessary training sessions on June 5th at the Board of Selectmen meeting. He has learned that before the Town is eligible for funding through any grant offerings, members of specific departments in the town must first be certified to be compliant with proper procedures or federal funding will be denied.

He also mentioned the need to access our Comprehensive Emergency Management Plan which may have already been generated. Research will continue on this.

Duane Mosier noted that Lorri McCool, Board of Health agent will attend training for pandemic procedures on Monday, May 15, 2006.

Scott Chapman, School Committee Member: Scott came before the Board and informed the members that in all likelihood, Chapter 70 money will be increased. He also stated that the intention of the School Committee is to be present more frequently for Board of Selectmen meetings.

He noted that the School Building Assistance program has categorized Minnechaug as a category 4; a candidate for possible renovation or replacement. The School Committee awaits the next step from State.

Scott also discussed the need for survey work to be performed on the site. There are septic issues, suitability of land for building purposes, etc that need to be investigated in the near future.

7:30 pm Cindy Bailey, Beth Burger, Kathy Hutchinson, Library Trustees: Trustees came before the Board to discuss any needs they might have for the re-opening of the library. Duane noted that some emergency lighting has been added since the library was closed. There was further discussion about the ceiling tiles that are stained from the leaks in the roof. The Trustees outlined their plans for re-opening, none of which require the Board's help.

There was discussion about the Town House roof and the need to replace it. The Board will contact Rivet Roofing for a bid spec. The air conditioner is something else to consider replacing. John will contact National Grid to check on any programs available to lessen our financial exposure for that work.

8:00 pm Transfer Station Proposal: Mark Barba, Art Booth, Mike Shea and John Matthews have worked as a group to investigate options available to the town relative to handling the operations of the transfer station. All but Mike Shea were before the Board to discuss those options. Also present were Dan and Scott Rumplik, GBS.

Some basic information:

- MA Law (Chapter 30B) does not require the Town going out to bid for transfer station operations.
- MRF contract is a new revenue stream for recyclables.
- The Town will always have control and responsibility for the transfer station.
- The current hauler has never been under contract with the Town, (Allied Waste).
- We are paying approximately \$10,000/year to rent compactors with containers.
- GBS came forward with a proposal to bid for the operations of the transfer station.
- Waste Management has also submitted a bid for hauling and equipment.

The options available to the Town are as follows:

Option A – keep the operations as they exist today

Option B – buy/lease additional equipment, which would reduce our hauling charges

Option C – contract a private company to handle everything, including revenues and expenses and holding cost to residents

John feels that a private company should be allowed to bid, allowing for existing operations to be maintained.

Mr. Rumprik noted that the revenue from the transfer station is so small versus the town's budget that the Board has many other more important areas in which to focus their efforts than the operations of the transfer station.

John makes note of the fact that it is town property, and we are ultimately responsible for the transfer station and DEP permit.

Rick asked about any town we might borrow a contract from to work from rather than starting the process from scratch. Art suggested that a "statement of work" be drawn up. It was noted that Arlene Miller from Longmeadow will be a good source for information. The committee will come back with criteria for bid specs, and present them to the Board. The Board will make a decision as to which direction it would like to proceed and will notify the committee by next week's meeting.

8:30 pm Becky Moriarty, COA Director: Becky presented plans for re-opening the Senior Center. She is proposing a 10 am – 2 pm schedule to include the lunch program. The COA board is working on building use policy. They wish to be very specific as to who will be allowed to use the building and would charge additionally for access to the building. They are not looking at a recurring use on a weekly/monthly basis. They would like to target a one use event.

The new phone company, CTC will be notified to change Sr. Center number back to Allen Street location.

Becky will offer Rudy Voight the custodial job held previously by him and Helena Nossal the clerical position, previously held by her.

The Director will have a 24 hour work week with clerical working 10 hours per week as well as the custodial position.

There are grant positions available, and the center needs an activities director (through grant program, which was previously Janis DeGrandpre position) and a Senior Aide. A group of volunteers have offered to work at the Center to ready it for opening, by cleaning the exterior, weeding flower beds, etc.

There is also a vacancy on the COA Board that needs to be filled; the COA will submit a recommendation to the Board at a later date.

The Senior Scribe will be out in print, they are hoping for the middle of June.

Brian Fitzgerald will check into where the refrigerator currently stored at the Senior Center might be housed to better serve the community. The Town received one through the Hampden County Health Coalition.

The Minutes of May 1, 2006 were reviewed and a motion was made by John Flynn to approve as corrected, and was seconded by Duane Mosier. VOTE: John Flynn yes, Duane Mosier yes, Richard Green, abstained.

The Executive Session minutes of May 1, 2006 were reviewed and a motion was made by John Flynn to approve as corrected, and was seconded by Duane Mosier. VOTE: John Flynn yes, Duane Mosier yes, Richard Green, abstained.

1. Highway Bids: The Board reviewed the recommendations of Dana Pixley relative to material bids for the Highway Department. They are as follows: **Liquid Asphalt**; All States Asphalt, Inc. at \$2.25 a gallon, **Emulsified Asphalt**, All States Asphalt, Inc. at \$2.20 a gallon with a \$95/hr truck charge; **3/8" Trap Rock**, Ted Ondrick Co. at \$18.85 per ton delivered; **Recycled Base Material**, Berkshire Asphalt Co. at \$6.00 ton FOB, **Bituminous Concrete**, FOB at the plant, Berkshire Asphalt Co. at \$48.75 a ton, Rolled in place, Palmer Paving Co. at \$56.95 a ton. Richard Green made the motion to accept all bids as recommended, seconded by John Flynn. VOTE: All in favor and so voted.
2. Chapter 61A: The Board reviewed the process in place to handle Chapter 61A right of first refusal requests.
3. BOH Position: The Board reviewed two resumes submitted for the recently vacated Coordinator's position for the Board of Health. Jane Budynkiewicz, currently working as clerk to the Planning Board and another candidate. The Board discussed the work Jane has done for the Planning Board and noted that she has risen to the challenges presented through her job. It was recommended by John Flynn that the Board offer the Board of Health's Coordinator position to Jane. A motion was made by Richard Green to hire Jane Budynkiewicz as BOH Coordinator, and was seconded by John Flynn. VOTE: All in favor and so voted.
4. Liaison listing: The Board will review the department liaisons and discuss at their next meeting.
5. Transfer Requests: The Police Department brought forward two requests to the Board to be forwarded to Advisory for approval.
6. Chapin Road Bridge Project: (Goldberg, Scantic Valley Realty, Johnson, Detora) The State is moving forward with plans to replace/renovate the bridge at Chapin Road. The Public Hearing for this project will be held on June 15th in the Town Hall. This office will work with Dana Pixley to schedule a meeting with property abutters of the bridge to discuss the Town's easement needs.
7. Contract Status: Dispatch and IBPO- Contracts have not yet been signed. Rick Green noted that he would prefer future negotiations be done by the Board rather than by one member.
8. Chief Farnsworth correspondence – Motion made by Rick Green to allow Chief Farnsworth to work as requested at the Hampden Country Club approximately one afternoon a week (after his normal work day as Chief), second by John Flynn. VOTE: All in favor and so voted.
The Chief forwarded a letter to the Board requesting that he be allowed to issue all firearm licenses in town. A motion was made by Rick Green to allow the Chief to issue any and all firearm applications as he deemed appropriate, second by John Flynn.
9. PVTA Assessment: The Board reviewed the assessment from PVTA and noted that the money is taken directly off of the cherry sheet.

10. Regional Meeting: The Board would like to extend an invitation to surrounding towns for a Regional Selectmen's meeting on June 15th.

The Board brought up the pending vote on June 6th for the infrastructure improvement plan and discussed how to get the word out to the voters on the importance of getting voters to the polls to approve the plan.

A motion was made by Richard Green to approve the food establishment permits and milk and cream licenses for 2006 as presented, second by John Flynn. VOTE: All in favor and so voted.

The Board will invite Cliff Bombard, Town Accountant in for their next meeting on May 15, 2006.

A motion was made by Rick Green at 10:10 pm to adjourn and was seconded by John Flynn. VOTE: All in favor and so voted.

Respectfully submitted:

Pamela B. Courtney
Administrative Assistant

/pbc