

**HAMPDEN ADVISORY COMMITTEE  
MEETING MINUTES  
March 19, 2018  
Hampden Town House**

Approved March 21, 2018

Called to order at 6:09pm

**Members Present** – Carol Fitzgerald & Doug Boyd, Co-Chairs, Heather Turcotte, Matt Fisher and Alan Fritts

**Members Absent** – none

**Also Present** – Bob Howarth, Moderator, Cliff Bombard, Town Accountant

**General:**

New growth number still needed from Assessors office.

Bob Howarth reviewed the Planning Board articles on the warrant, one being a general bylaw. If this bylaw passes, the other town articles are “moot” as a general bylaw overrules any Zoning Board bylaws.

Discussion regarding prior school assessments. Cliff asked what supporting documentation or clarification was provided. Carol asked what the best way to handle the reimbursement would be. If it is at town meeting, the allocation could be voted down, or should it be added to the assessment. Doug added that paying for it is not so much the issue as to how to pay for it. If it is presented as an old bill it would need 4/5's approval vote to be paid. Doug mentioned that the request for a debt schedule has not been supplied and that since all bonding is now in place we should be able to see the schedule.

**FY19 Budget Process:**

BOS budgets – employee benefits. Doug would like to see the health insurance portion of this line item broken out. Cliff replied that with the new software we will have an opportunity to break lines down into sub accounts in the chart of accounts. Heather asked if we can just break out health insurance and pool all others, one line for health insurance, one line for all other.

Cliff will create new line item accounts for those needed, (fire, building, health insurance breakout)

Accountant increase due to clerical

ATM

**Transfer request:** A request to transfer \$3000 from the reserve account to 015292, office equipment maintenance, (\$7.91 balance)

*Carol made a motion to approve the transfer, Heather seconded, all in favor 5-0*

**Minutes**

*Doug made a motion to accept the 03/12/18 meeting minutes (prepay amount for County Retirement to be added), Carol seconded, all in favor, 5-0*

Next meeting scheduled for 6:30pm on March 21 2018

*With no further business, Carol made a motion to adjourn the meeting at 7:15pm, Doug seconded, all in favor 5-0*

Respectfully Submitted,  
Cindi Connors, Clerk