

**HAMPDEN ADVISORY COMMITTEE
MEETING MINUTES
February 24, 2014
Hampden Town House**

Approved March 3, 2014

Called to order at 6:05 pm.

Members Present – Carol Fitzgerald, Doug Boyd, Rick Rubin and Jeff Smith
Also Present – Neil Flynn – **Planning Board**, Cliff Bombard **Town Accountant**, Selectmen John Flynn, Vinnie Villamaino, and Norman Charest, Pam Courtney, admin Board of Selectmen, **and Tyler Witkop**, reporter, **Wilbraham Hampden Times**
Absent – Jamie Collins

FY15 Budget Process –

Planning:

Neil Flynn attended on behalf of planning. In addition to the 015102 salary line expense, there is a request for an additional \$1,500 to cover anticipated salary expenses related to special permits, hearings, and additional hours. Jeff Smith asked if these expenses will re occur in FY16. Carol suggested that the additional hours be marked by an asterisk to denote as temporary hours and not a substantial salary increase.

Conservation Committee: The advisory members reviewed the budget request submitted as well as the request for correction of grade and step.

Town Accountant:

Cliff reviewed the timeline for Cherry Sheet figures as well as the infrastructure numbers. He went on to explain that every aspect of snow & ice removal for the town should come out of the snow & ice account. Cliff will research where the Cemetery Commission has been paying these expenses from and let the Advisory Committee know.

Selectmen:

The Selectmen reviewed their budget requests and the warrant articles. A discussion ensued about whether to move the ATM meeting date further into May to give the HWRSD more time to firm up their budget numbers in the future. If approved, this change would necessitate a change in the bylaws. Doug questioned if there was a reason to not consider changing the date. Cliff stated that historically the town has done pretty good with the date that they currently use, that they have not had a revenue deficit and that traditionally he has not had the numbers from the state until August/September.

New Business-

Next meeting scheduled for March 3rd, 2014 at 6pm at the Hampden Town House.

Carol made a motion to approve the minutes from the February 10th, 2014 meeting as amended. Doug seconded. All in favor 4-0

Rick made a motion to adjourn the meeting at 8pm. Doug seconded. All in favor, 4 to 0.

Respectfully Submitted,

Cindi Connors, Clerk