

**HAMPDEN ADVISORY COMMITTEE
MEETING MINUTES
December 17, 2012
Hampden Town House**

Approved January 21, 2013

Called to order at 5:50 pm.

Members Present – Doug Boyd, Carol Fitzgerald, Jamie Collins and Jeff Smith.

Absent – Rick Rubin

The minutes from October 22th, 2012 STM and regular meeting were reviewed. Carol made a motion to approve the minutes as presented. Jamie seconded, all in favor, 4 to 0.

Transfer Requests for FY13 – Two transfer requests were received; both from the reserve account

1. *Doug made a motion to approve the transfer request of \$2500.00 from the reserve account to 015073, unemployment, to cover the cost of additional claims. Jamie seconded. The vote was unanimous 4-0*
2. *Jeff made a motion to approve the transfer request of \$1200 from the reserve account to 015043 to cover the cost of training both the BOA and new employee. Jamie seconded. The vote was unanimous 4-0.*

The board briefly discussed the upcoming FY14 budget process. Clerk to work on a new budget request sheet.

Doug made a motion to adjourn at 6:05pm. Jamie seconded. The vote was unanimous, 4 to 0.

Respectfully Submitted,

Cindi Connors, Clerk