

Approved 2/7/11

**HAMPDEN ADVISORY COMMITTEE
MEETING MINUTES
December 6, 2010
Town Hall**

Called to order at 6:05pm.

Members Present – Carol Fitzgerald, Acting Chair, Doug Boyd, Jeff Smith, Jamie Collins and Rick Rubin.

Minutes – The minutes from the October 18th Public Hearing and the October 25th special meeting were read.

Doug made a motion to accept both sets of minutes as revised. Jamie seconded. The vote was unanimous 5-0.

Budget Process – Doug drafted a letter to all departments stating that salaries are to be budgeted at the appropriate grade and step according to the FY12 Salary Chart. He will hand this out at the department head meeting which will be held after this meeting. The Advisory Board will start scheduling meetings with departments February 7th. The Public Hearing is tentatively scheduled for April 11, 2011 and a possible date to have the green sheets to residents will be April 4, 2011. The Town Meeting will be on April 25, 2011.

Transfer Request – A transfer request was received from the Selectmen's Office for Legal Advertising.

Rick made a motion to transfer \$350.00 from the Reserve account to the Selectmen's Legal Advertising account #015125. Jamie seconded. The vote was unanimous 5-0.

High School Bonding – Doug attended the School Committee meeting last week where they discussed the possibility of permanent bonding two years earlier than anticipated. Two informational meetings are going to be held next week to discuss the new high school financing options.

Carol made a motion to adjourn at 7pm. Jamie seconded. The vote was unanimous 5-0.

Submitted by: Deborah House