

approved 10/4/10

**HAMPDEN ADVISORY COMMITTEE
REGULAR MEETING MINUTES
July 7, 2010
Town Hall**

Meeting called to order at 6:02pm.

Members Present – Carol Fitzgerald, Acting Chair, Doug Boyd, Jeff Smith and Jamie Collins.

Absent – Rick Rubin

Also: Rick Kapinos, John Flynn

Minutes – The minutes from June 29th were reviewed. Doug made a motion to approve the minutes as written. Carol seconded. The vote was unanimous.

Transfer Requests– Five FY10 transfer requests were received.

1. Parks & Rec \$2440.34 – the well pump at Memorial Park had to be replaced and the two well covers and the bridge had to be repaired due to safety issues. The Parks & Rec Board members purchased the materials and did the work themselves on the bridge and the well covers.
Jeff made a motion to approve the transfer of \$2440.34 from the Reserve Fund to Parks & Rec Operating Expense 015302. Jamie seconded. The vote was unanimous.
2. Selectmen/Parks & Rec \$1500.00 – spray park repairs had to be done at the end of June. The chlorine sensor was replaced along with other parts. Jamie questioned whether the spray park should have its own reserve account for maintenance issues. Rick Kapinos stated that they are trying to find a local company to take care of the maintenance issues instead of staying with the current company from Chelmsford. Jeff made a motion to approve the line item transfer of \$1500.00 from the Advisory Clerical account 015021 to Spray Park Expense 015309. Jamie seconded. The vote was unanimous.
3. Selectmen/COA \$512.81 – Blanchard Septic, Accurate Termite and Con-Test invoices. Doug made a motion to approve the line item transfer of \$512.81 from COA Director 015371 (\$450) and COA Outreach 015375 (\$62.81) to Building Maintenance 015383. Jeff seconded. The vote was unanimous.
4. Selectmen/Hwy \$5000.00 – state mandated sign replacement program.
Jeff made a motion to approve the line item transfer of \$5000.00 from Property and Liability 015071 to Highway Maintenance 015431. Jamie seconded. The vote was unanimous.

5. Assessors \$198.73 – shortage in the FY10 clerical account.
Jeff made a motion to approve the transfer of \$198.73 from the Reserve Fund to Assessors Clerical 015042. Doug seconded. The vote was unanimous.

Other – Carol is still working on the clerical pay rates. The next meeting will be on September 20th at 6pm.

Mail – reviewed. It was decided not to pay the Association of Town Finance Committees membership fee this year.

Jamie made a motion to adjourn at 6:35pm. Carol seconded. The vote was unanimous.

Submitted by: Deborah House, Clerk