

Approved 7/7/10

**HAMPDEN ADVISORY COMMITTEE
REGULAR MEETING MINUTES
June 29, 2010
Town Hall**

Meeting called to order at 6pm.

Members Present – Carol Fitzgerald, Doug Boyd, Acting Chair, Jamie Collins

Absent – Jeff Smith and Rick Rubin

Also: Bob Howarth, Rick Green, Bill Olmstead

Minutes – The minutes from June 7th were reviewed. Carol made a motion to approve the minutes as written. Jamie seconded. The vote was unanimous.

Transfer Requests– Four transfer requests were received.

1. COA line item transfer for utilities. Rick Green presented backup paperwork to support the transfer request. The Advisory Board emphasized that this needs to be in the budget to show a true number of what it takes to run the Senior Center. There have been budget shortfalls for the past few years. Jamie suggested that future transfer requests be accompanied by the department heads or staff to explain the reason for the requests.
Jamie made a motion to approve the request for a line item transfer of \$3000.00 from COA Director 015371 to COA Utilities 015382. Carol seconded. The vote was unanimous.
2. Town House Maintenance transfer from the Reserve fund for restrooms plumbing, Police station repairs and fire alarm panel call.
Jamie made a motion to approve the request for a transfer of \$1500.00 from the Reserve Fund to Town House Maintenance 015322. Carol seconded. The vote was unanimous.
3. Law and Claims transfer from the Reserve Fund.
Jamie made a motion to approve the request for a transfer of \$310.00 from the Reserve Fund to Law and Claims 015081. Carol seconded. The vote was unanimous.
4. Tree Warden line item transfer for emergency tree removal.
Carol made a motion to approve the request for a transfer of \$3000.00 from the Gasoline account 015350 to Tree Warden Expenses 015410. Jamie seconded. The vote was unanimous.

Mail – reviewed

Carol made a motion to adjourn at 6:35pm. Jamie seconded. The vote was unanimous.

Submitted by: Deborah House, Clerk