

Approved 4/5/10

**HAMPDEN ADVISORY COMMITTEE
MEETING MINUTES
March 29, 2010**

Meeting called to order: 6:10pm

Members Present – Doug Boyd, Acting Chair, Carol Fitzgerald and Jeff Smith.

Absent – Timm Marini and Jamie Collins

Minutes – The minutes from March 22nd were reviewed. Doug made a motion to approve the minutes as written. Carol seconded. The vote was unanimous.

Transfer Request – The Board reviewed the transfer request received for Greater Springfield Senior Services.

Jeff made a motion to approve the transfer of \$17.50 from the Reserve Fund to the Greater Springfield Senior Services account #015180. Carol seconded. The vote was unanimous. This is to pay an invoice balance.

Highway Department – Dana reviewed his proposed budget for FY11. He is trying to make the budget reflect the reality. He has four men, the budget has five. The fifth person's salary is spread through the line items. No new equipment will be requested this year. The 1989 truck will need to be replaced in the next year or two. For small equipment, there are two sanders that are ten years old that will need to be replaced soon. They can either be purchased out of the snow and ice account if people are advised about the expenditure, or put on a warrant article. A benefit of purchasing the sanders out of the snow and ice account is that replacements can be purchased when they are needed. The Highway Department uses the equipment until it fails. A brush chipper may also need to be replaced in the future. Dana would like to see payroll funded 100%. Right now four weeks of payroll comes out of snow and ice. If more money was put into the salary line, the snow and ice deficit would be reduced. The salt shed is about 85% capacity right now and there is enough sand for another winter per Dana.

Police Department – Chief Jeff Farnsworth reviewed his FY11 budget. The increase to salaries reflects the contractual increases and a 2% increase for reserve officers and part-time dispatchers. There is an increase in the new cruiser line item for a new full size cruiser (2010 Crown Victoria). The Quinn Bill is capped. There are a number of law suits and a number of opinions out there per the Chief. There will be some on-line reserve officer training. The Chief noted that the department has not had quite the turnover as in the past.

Accountant – Cliff confirmed the available funds figure. He noted that \$79,000 will be freed up from the overlay account and will be another available fund. This can be used for any warrant item that reads “raise and appropriate from available funds”. There will still be approximately \$20,000 held in the overlay account. Cliff also noted that the Assessor’s growth number may change.

Fire Department – Did not attend the meeting.

Other Items - none

Mail - reviewed

Carol made a motion to adjourn at 7:20pm. Doug seconded. The vote was unanimous.

Submitted by: Deborah House, Clerk