

Approved 3/15/10

**HAMPDEN ADVISORY COMMITTEE
MEETING MINUTES
March 8, 2010**

Meeting called to order: 6:15pm

Members Present – Carol Fitzgerald and Doug Boyd.

Absent – Timm Marini, Jamie Collins and Jeff Smith

Minutes – The minutes from the March 1st meeting will be reviewed at the next meeting.

Transfer Requests – A transfer request for Veteran’s Benefits was received and will be reviewed at the next meeting.

Planning Board – Neil Flynn, Chair attended the meeting and reviewed the FY11 requested budget with the Board. The Clerical figure reflects a step increase and the expense figure will remain the same as last fiscal year. A transfer request was approved a few weeks ago for \$150 for Clerical due to extra meetings. Neil explained that the Planning Board will be holding extra meetings throughout FY11 for bylaw amendment discussions to prepare for the Town meeting of 2011. He thought that this would require a \$300 transfer to the Clerical account in FY11 at some point and asked how the Board would like to handle this anticipated cost. Doug suggested adding the \$300 now to the Clerical requested budget figure for FY11. The Planning Board FY11 budget request figures were changed to reflect a total budget request of \$10,983.

Neil explained the need for a GIS mapping system for the Town. Several departments (Town Clerk, Planning, Assessors, and Conservation) will utilize this system. Conservation currently has a mapping system on a laptop that they received with a grant. Phil Grant gave a demonstration to the Planning Board. He has several “layers” now but needs the overlay of the Assessor’s map to see the individual parcels. Planning is looking to PVPC for help and possible grants. An approximate cost for this is \$3000. This would be an upfront cost and then the town could update and manage it ourselves. Our current paper maps are expensive to print, not completely accurate, difficult to update and not an overlay of the Assessor’s maps which makes it extremely difficult to figure out the zone of a particular parcel of land. Doug noted that depending on revenue, Advisory would have to prioritize requested items like this. Neil added that the Planning Board just wanted to get this out there and on the “wish list”.

Parks & Recreation – Rick Kapinos, Chair attended the meeting and reviewed the FY11 requested budget with the Board. The requested salaries figure reflects the clerk’s step increase, the park maintenance position and a gym attendant for the weekends during the basketball season at TWB. This was requested by the School Department for security, safety

Parks & Rec continued:

and protection of the new school gym. The requested operating figure reflects the transfer of \$800 for FY10 and the requested spray park figure is \$400 lower than last fiscal year. Rick presented the Board with a packet showing the breakdowns for each sport and the summer program which are taken care of through the revolving account. Future anticipated projects were noted; the bridge erosion and repair at the park, the need for a new scoreboard at TWB, repaving of the parking lot at the park, replacement of the basketball court at the park, and an equipment shed at TWB. RAH's fundraising and volunteers have helped in many projects and improvements at the park and the two schools.

Treasurer – Tracy Sicbaldi reviewed her FY11 budget requests with the Board. The Clerical figure reflects a step increase. All of the other accounts remain the same as last fiscal year. Tracy presented the Board with a list of the debt for their review.

Meeting adjourned at 7:15pm

Submitted by: Deborah House, Clerk