

Town of Hampden

Community Preservation Program
Project Submission Form

Submitter: _____

Submission Date: _____

Submitter's address & phone number

Purpose: Please select all that apply

Town Committee (if Applicable)

1. Open Space
2. Affordable Housing
3. Historic Preservation
4. Recreation

Project Name: _____

Contact Person: _____

Funding Amount Requested: _____

Please address the following questions:

1. Project description and goals.
2. How does this project help preserve Hampden's character?
3. How does this project impact Hampden's citizens and address a current need?
4. What is the estimated or target number of people this project will benefit/affect?
5. Please provide a full **Budget** and **Project timeline**, including the following information, as applicable:
 - a) Total amount of CPC funds requested.
 - b) Total and annual costs/expenditures over project lifespan.
 - c) Sources of additional funds (grants, private donations, town, including any contingencies, etc.)
 - d) Potential revenue, if any.
 - e) Financial sustainability.
6. Please provide other information that you deem to be important for consideration.
7. Please set up an appointment with the Hampden Community Preservation Committee to make your presentation.